

**JOB OPENING
MACON COUNTY HEALTH DEPARTMENT**

**FULL-TIME
Better Birth Outcomes (BBO) Case Manager**

- Minimum Qualifications: Registered professional nurse licensed pursuant to Section 12 of the Illinois Nursing Act of 1987, Certification of Graduation from a school of nursing approved by the Department of Professional Regulation and a current Illinois license as a Registered Nurse by Examination, or MSW licensed pursuant to Section 9A of the Clinical Social Work and Social Work Practice Act.
- Must possess the ability to establish and maintain positive relationships with customer, doctors, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Must have a dependable vehicle for use during work hours, valid driver's license, and appropriate auto insurance. Must be physically able to get in and out of car many times per day in all types of weather and be able to adapt in a positive manner to various client living conditions (i.e. dirty, cramped).
- Summary of Job Duties: Provides case management with integrated Women, Infants, and Children (WIC) services to eligible clients. Completes face-to-face home visits and prepares family care plans. Makes referrals for services and completes documentation in Cornerstone. Confers with parents, physicians, dentists, school, and other groups to gather and receive information related to assignments. Attends meetings and trainings as determined by Supervisor(s).
- How to Apply: Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconcountyhealth.org.

The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.