

**JOB OPENING  
MACON COUNTY HEALTH DEPARTMENT**

**FULL-TIME  
Healthy Families Illinois  
Family Support Worker**

**Minimum Qualifications:** Minimum of Bachelor's Degree in Early Childhood, Social Work, Health, Mental Health, or related field with experience in child, family, or community services required. Must have a dependable vehicle for use during work hours, valid driver's license, and appropriate auto insurance. Must be physically able to get in and out of car many times per day in all types of weather and be able to adapt in a positive manner to various client living conditions (i.e. dirty, cramped). Must be computer literate and able to organize and file information. Must be able to establish and maintain a positive working relationship with clients, healthcare providers, community agencies, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Responsible at all times to protect the confidentiality of each client's file.

**Summary of Job Duties:** Provides family support, education, and referrals to eligible clients with regard to local, state, and federal policies and procedures. Completes home visits and prepares a care plan based on the Healthy Family Illinois (HF) assessment. Conducts screenings on child development, maternal depression, domestic violence, substance abuse, and other topics as required by HFI program standards. Makes referrals for services and keeps accurate documentation on written charts, Cornerstone, and Visit Tracker as required. Attends the required HFI trainings within the required timeframe, attends HFI meetings, and other training and meetings as determined by the HFI Coordinator and/or the Director of Clinical Nursing Services. Interacts with the Coordinates Intake Worker as needed to provide feedback on referrals, referral agencies, and caseload.

**How to Apply:** Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, [www.maconcountyhealth.org](http://www.maconcountyhealth.org) to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to [hr@maconcountyhealth.org](mailto:hr@maconcountyhealth.org).

***The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.***