



# Macon County Health Department

## Job Opening

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- Job Title:** COVID-19 Enforcement Support
- Division:** Environmental Health & Emergency Preparedness
- Minimum Qualifications:** Minimum of bachelor's degree required with one year of work experience. Must have excellent communication skills and the ability to establish and maintain positive working relationships with customers, the general public, healthcare professionals, and other professional personnel. Must have the ability to work with diverse community groups. Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance. Must be physically able to get in and out of a car many times per day in all types of weather conditions and be able to adapt in a positive manner to conditions (i.e. sewer, septic). Must be able to carry, pull, and manage a minimum of 25 pounds of equipment daily.
- Summary of Job Duties:** Performs environmental health practices and techniques directed towards COVID-19 efforts through field and office work. Reviews/approves plans for COVID-19 guideline compliance in facilities as well as inspects facilities for compliance. Completes activity reports and records of inspections, investigations, and correspondence in relation to COVID-19 Guidelines. Participates in making recommendations relative to the protection of public health relating to COVID-19 social distancing and face covering recommendations. Investigates complaints relating to applicable programs. Participates in epidemiological surveys including, but not limited to: COVID-19 guidelines, unhealthful conditions, and methods of control and correction.
- How to Apply:** Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, [www.maconcountyhealth.org](http://www.maconcountyhealth.org) to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to [hr@maconchd.org](mailto:hr@maconchd.org)

*The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.*