



Public Health
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Macon County
Health Department

Macon County Health Department

Job Opening

- Job Title:** Maternal Infant Early Childhood Home Visiting (MIECHV) Family Support Specialist (FSS)
- Division:** Clinical Nursing Services
- Minimum Qualifications:** Minimum of Bachelor Degree in Early Childhood, Social Work, Health Studies, Psychology, Nursing, or related field. Experience preferred in child, family, or community services. Must have computer experience and be able to organize and file information.
- Must possess the ability to establish and maintain positive relationships with clients, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance. Must be physically able to get in and out of a car many times per day in all types of weather and must be able to adapt in a positive manner to various client living conditions. Must be able to carry, pull, and manage a minimum of 30 pounds of equipment daily.
- Summary of Job Duties:** Provides family support and activities to eligible families in order to eliminate the risk of child abuse or neglect. Provides family support, education, and referrals to eligible clients with regard to local, state, and federal policies and procedures. Completes the required number of office, off-site, and/or home visits and prepares a care plan based on the Healthy Families Illinois (HFI) assessment. Interacts with Family Case Managers to meet client's needs and care plan. Conducts screenings on child development, maternal depression, domestic violence, substance abuse, and other topics as required by MIECHV and HFI program standards. Makes referrals for services and keeps accurate documentation on written charts and Visit Tracker as required. Confers with parents, physicians, dentists, schools, and other groups to gather and receive pertinent information related to assignments with appropriate release of information. Attends the required HFI/MIECHV trainings within the required timeframe; attends HFI/MIECHV meetings and other training and meetings as determined by the HFI/MIECHV Program Supervisor and/or the Director of Clinical Nursing Services. Interacts with the Coordinated Intake Worker as needed to provide feedback on referrals, referral agencies, and client caseload.
- How to Apply:** Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconcountyhealth.org.

The Macon County Health Department is an Equal Opportunity Employer and Drug Free Workplace.