

Macon County Board of Health Meeting

**Macon County Health Department
MCHD Main Conference Room
1221 E. Condit Street, Decatur IL 62521
January 19, 2021 at 5:30pm**

Paige Toth, Board of Health President, called the meeting to order at 5:32 pm.

Roll Call

Paige Toth, President – present/on call
Vivian Goodman, Vice President – present/on call
Phil Tibbs, Secretary – absent
Mary Jane Linton, Treasurer – present/on call
Candace Clevenger – present/on call
Jan Hack – absent
Dr. Bret Jerger – absent
Sue Krows – present/on call
Dr. Venkat Minnaganti - present/on call
Dr. Janet Patterson – present/on call
Laura Zimmerman - present/on call

Health Department Staff in Attendance

Brandi Binkley, MPA, SHRM-CP, CPHA, Public Health Administrator
Sheree Zalanka, Chief Financial Officer
Evan Trimby – Information Technology Support Specialist
Sandy DeDios, Administrative Assistant II

Virtual/Microsoft Teams Staff Attendance

Bethany Stapel, MPH, CPHA, Assistant Public Health Administrator
Shannon Anderson, RN, BSN, Director of Clinical Nursing Services
Becky Edwards, Director of Starting Point
Marisa Hosier, Director of Health Promotion and Public Relations
Karen Shiflett, RN, BSN, Director of WIC/FCM
Kathy Wade, REHS, RS, LEHP, Director of Environmental Health and Emergency Preparedness
Emily O'Connell, Health Educator
Adrienne Ranck, Health Educator
Krystle Tempel, Health Educator

Public in Attendance

None

Approval of Agenda Topics

Laura Zimmerman moved to accept the agenda, seconded by Mary Jane Linton. Roll call. Motion carried.

Public Comment

There were no public in attendance, and no citizen remarks were received via email prior to the deadline and even prior to this meeting time.

Approval of Previous Meeting Minutes

Mary Jane Linton moved to accept the previous meeting minutes for December 15, 2020, seconded by Vivian Goodman. Roll call. Motion carried.

Communications

Board Education

Succession Planning

Brandi reviewed the succession plan for the Health Department by stating that in the event of an emergency or unplanned absence, that Bethany Stapel, the Assistant Administrator would fulfill the duties of Administrator during Brandi's absence. Bethany does meet all the requirements for Administrator and is also a Certified Public Health Administrator.

COVID-19 Update

Brandi noted that the COVID positivity rate has been declining. Region 6 did not meet the metrics to move out of Tier 3 on January 15, 2021, but adjustments were made to the metrics and changes were announced a few days later. These adjustments allowed Region 6 to move from Tier 3 into Tier 1 due to staffing availability (for hospitals) increasing.

Comments have been made to Brandi and Kathy Wade that certain data is not available from the Health Department. To clarify this, IDPH's website provides extensive information and is categorized by region. The Health Department does not have an epidemiologist on staff, but the State does and that is how they are able to provide their information.

Brandi and Kathy attended the City Council, EEHW, and County Board meetings to encourage them not to go against the Restore Illinois Plan. The County Board ended up voting to allow indoor dining with some rules, but now our region is in Tier 1. The Health Department is still waiting for direction and guidance from legal on how we are to proceed and will update the BOH when that happens. MCHD will continue to provide education and partner with the businesses if a complaint is received.

Brandi updated the BOH on the issues MCHD had with the phone system and vaccine scheduling. When the decision was made to open appointments up to 1B group for vaccine, the phone system became overloaded with calls, causing calls to be dropped and callers placed on hold for long periods of time. MCHD worked many long hours to return voicemail messages and come up with an alternative system for scheduling appointments.

Macon County is not the only one experiencing this problem. There is a program through the State which will be offering online appointments, but this presents a challenge for people who do not have internet or a computer. So, the Health Department will still need to use their phone system in some capacity.

Although it is a good sign that so many people want to be vaccinated, it will continue to be a struggle not only for Macon County, but across the nation until there is more supply for the great demand. MCHD is encouraging other entities to become ICare providers so that they can help administer vaccine to the community. In the meantime, MCHD is doing their best to get vaccine out to as many people as quickly as possible.

Laura Zimmerman asked Brandi if the Health Department was working with the State to increase locations to give the vaccine. Brandi responded that MCHD is currently giving the vaccine at the office depending on the amount of vaccine that is received. Once we know what the allotment is being shipped, we will distribute some of that to the hospitals and FQHC's. The various media

outlets are then notified as to when the schedule will open for appointments here at MCHD. Hopefully the location sites will expand as more providers are added on.

Mary Jane asked if the Veterans Administration administers the vaccine here in Decatur. Brandi isn't aware that they are vaccinating in Decatur, but the Danville VA is. Kathy added that the Veterans Administration is being supplied vaccine separate from the Health Department allotment. Mary Jane also asked if the Health Department needs nurses to get vaccine distributed and offered to volunteer if needed. Brandi replied that she would gladly add Mary Jane to the list. Nurses, or anyone (even without a medical background) can apply to volunteer through the Medical Reserve Corps.

Brandi also mentioned that there is a federal pharmacy program that is strictly handling vaccine for the assisted living and skilled nursing facilities.

Dr. Venkat Minnaganti asked how many doses have you had for the Tier 1B group and is the supply getting better. Brandi stated that the allotment for last week was 1,400 and we have not received our allotment yet for this week. We are being told to expect approximately the same amount each week unless something drastically changes with the supply going forward. Dr. Minnaganti asked which vaccine we are getting, the Pfizer or Moderna. Brandi replied the Moderna. Brandi added that the hospitals have received the Pfizer, but it is only being used in the hospital setting.

Dr. Minnaganti stated that he understands the hospitals are receiving doses for the Tier 1B group as well. Brandi confirmed that the Health Department is allotting some to both hospitals. The State said last week that providers will be able to start ordering their own and have it direct shipped. It is possible that could start as early as this week.

Dr. Janet Patterson commented that the 1B group is so large and worries that the most vulnerable populations who do not use the internet may potentially be overlooked. She also asked has anyone talked about tiering based on age. Kathy replied that the Senior Center has reached out to the Health Department about being a possible host site. We are working on trying to set something up with them as well as with the hi-rise apartments for seniors. We are reaching out to many places to arrange going to them to keep them from having to figure out how to get to the Health Department. Brandi added that we are trying to prioritize all the 1B group. For example, Crossing Healthcare is focusing on the education sector and HSHS is focused on businesses and the essential workers. Then the Health Department is targeting 65 years and older but will not turn anyone away that falls under the Tier 1B.

Presentation and Acceptance of Financial Report

Sheree Zalanka, CFO, stated that she did not have a report prepared for this month. As she mentioned last month, MCHD was switching over to new financial software. Payroll went live in the new system on January 1 and everything else went live December 1. Currently our expenses are in two different systems, so it made it difficult to put the financial report together. We just got the budget moved into the new system last week and are well on our way to getting everything moved over. Sheree added that she should have both December and January reports to present at the next meeting.

Review of Department Expenditures

Vivian Goodman moved to pay the bills, seconded by Laura Zimmerman. Roll call. Motion carried.

Grant Applications and Review

None

Department and Division Reports

Included in packets.

Employee Recognition

Paige Toth acknowledged all employees on the monthly certificate and thanked them for their years of service and hard work.

Old Business

Enforcement of COVID-19 Public Health Guidance

Brandi discussed this during the Communications but wanted to add that since the last board meeting, MCHD had a drive thru clinic for phase 1A vaccinations. The team really rocked it as they administered 312 vaccines within 6 hours during the rain, snow, sleet, and falling temperatures, but everyone had great attitudes. Overall, it was a successful event. Kathy added that the goal for the next drive thru clinic is 500 vaccinations.

New Business

IPLAN Review and Approval

Marisa Hosier, Director of Health Promotion and Public Relations, presented an overview of the IPLAN draft. The IPLAN is necessary for the Health Department to remain certified and is done every five years. The IPLAN contains an organizational self-capacity assessment and that is where we will determine our own ability to make an impact. A community health needs assessment determines the needs of our local community and then the community health plan is when we choose three health concerns to focus on over the course of the next five years. The health promotions team took into account the perspective and opinions of our community members through a survey and had over 200 surveys completed. A virtual meeting was held with various community agencies to obtain their opinion on health concerns. After compiling the information, it was determined the top three health concerns were Mental and Behavioral Health, Substance Use/Abuse, and Child Abuse and Neglect. Our plan is to work with the community partners in a variety ways and hope to make a measurable difference over the next five years. Marisa thanked her team including Brandi and Bethany for their hard work to help put this plan together.

Paige commented that she could not believe how much work went in to preparing the IPLAN and created an amazing product. Brandi noted that this draft was completed early so it could be submitted to the State for review. The advantage of this is if the State thinks there are changes or adjustments to be made then we have the opportunity to make it the very best product possible. So, the BOH will be voting to approve the draft and submit to the State. If the State recommends any changes, edits will be made and brought back to the board for approval before submitting the final application for certification.

Mary Jane Linton moved to approve the IPLAN draft, seconded by Vivian Goodman. Roll call. Motion carried.

BOH Members Approval

Brandi stated that there are board members whose term will end in May 2021. The BOH can present new board members or approve the term renewal of the existing board members. Once

approved the appointments are presented to the County Board Chairman and he will decide if the appointments will be put forth to the full County Board for approval.

The following BOH members whose term will expire in May 2021 are Candace Clevenger, Phil Tibbs, Mary Jane Linton, Dr. Minnaganti and Paige Toth. Candace has agreed to remain on the board if approved.

Laura Zimmerman moved to approve these members, seconded by Vivian Goodman. Roll call. Motion carried.

Closed Session

At 6:15 p.m., Vivian Goodman moved to go into *Closed Session pursuant to Section 2.06(d) of the Open Meetings Act to Review Closed Meeting Minutes*, seconded by Candace Clevenger.

Roll call. Motion carried.

Reopen Meeting

At 6:24 p.m., Laura Zimmerman moved to return to open session, seconded by Mary Jane Linton. Roll call. Motion carried.

Vivian Goodman moved to keep the closed minutes for May 20, 2014, March 15, 2016, September 20, 2016, March 20, 2018, February 19, 2019, November 19, 2019, and December 15, 2020 closed, seconded by Mary Jane Linton. Roll call. Motion carried.

Adjournment

Laura Zimmerman moved to adjourn, seconded by Candace Clevenger. Roll call. Motion carried. Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Sandy DeDios
Administrative Assistant II

President: _____

Secretary: _____

Date: _____

