

Macon County Board of Health Meeting

Macon County Health Department Virtual Meeting

(Due to extreme weather conditions)

February 16, 2021 at 5:30pm

Paige Toth, Board of Health President, called the meeting to order at 5:31 pm.

Roll Call

Paige Toth, President – present/on call
Vivian Goodman, Vice President – present/on call
Phil Tibbs, Secretary – present/on call
Mary Jane Linton, Treasurer – present/on call
Candace Clevenger – present/on call
Jan Hack – present/on call
Dr. Bret Jerger – present/on call
Sue Krows – present/on call
Dr. Venkat Minnaganti - absent
Dr. Janet Patterson – present/on call
Laura Zimmerman - present/on call

Health Department Staff in (Virtual) Attendance

Brandi Binkley, MPA, SHRM-CP, CPHA, Public Health Administrator
Bethany Stapel, MPH, CPHA, Assistant Public Health Administrator
Evan Trimby – Information Technology Support Specialist
Sandy DeDios, Administrative Assistant II
Shannon Anderson, RN, BSN, Director of Clinical Nursing Services
Becky Edwards, Director of Starting Point
Marisa Hosier, Director of Health Promotion and Public Relations
Karen Shiflett, RN, BSN, Director of WIC/FCM
Kathy Wade, REHS, RS, LEHP, Director of Environmental Health and Emergency Preparedness
Emily O’Connell, Health Educator
Krystle Tempel, Health Educator

Public in Attendance

None

Approval of Agenda Topics

Brandi Binkley added Review of Annual Report to New Business. Laura Zimmerman moved to accept the amended agenda, seconded by Mary Jane Linton. Roll call. Motion carried.

Public Comment

There were no public in attendance (virtually), and no citizen remarks were received via email prior to the deadline and even prior to this meeting time.

Approval of Previous Meeting Minutes

Jan Hack moved to accept the previous meeting minutes for January 11, 2021 (emergency meeting), and January 19, 2021 (regular meeting), seconded by Dr. Bret Jerger. Roll call. Motion carried.

Communications

Board Education

COVID Enforcement Update

Brandi advised the BOH that MCHD is still awaiting direction and clarification from the State's Attorney's Office regarding the enforcement changes made by the county at previous meeting. In the meantime, MCHD continues to follow up on complaints, but have not taken any measures as far as suspending food permits or issuing cease and desist orders.

Brandi spoke about the vaccine efforts at the Health Department by stating there have been some struggles with the phone system and the website. The IT team was able to switch the current phone line system to a Teams calling system. An operator team was implemented to receive calls and return voicemail messages. This system has been successful and have heard a lot of positive feedback about it. The public has expressed that they are happy they can speak to someone. All vaccine appointments will now be handled through the new phone system, and the 65+ community will have dedicated appointment slots to prevent having to compete with online scheduling.

MCHD was recently informed by the State that vaccine allocations for the following week would decrease significantly and that Phase 1B eligibility will be expanding as of February 25, 2021. The Health Department along with other health care providers are working together to adjust for these new changes. MCHD has chosen to continue distributing vaccine to local health providers as we are working together to get as many people as possible vaccinated.

Walgreens is another source where people can receive the vaccine. Kroger Pharmacy will soon be able to vaccinate as well. Dale's Southlake Pharmacy is working to get approved to offer vaccine to the public.

Presentation and Acceptance of Financial Report

Brandi reminded the Board that the Health Department is transitioning from one software to another, and while the process continues, a financial report has not yet been generated. Sheree will make sure that the BOH receives a report as soon as one is ready.

Review of Department Expenditures

Phil Tibbs moved to pay the bills, seconded by Dr. Bret Jerger. Roll call. Motion carried.

Grant Applications and Review

Brandi indicated there were no grant applications at this time but anticipates having one to present for approval at the next meeting.

Department and Division Reports

Included in packets.

Employee Recognition

Paige Toth acknowledged all employees on the monthly certificate and thanked them for their years of service and hard work.

Old Business

Updates Regarding Enforcement of COVID-19 Public Health Guidance

Brandi presented an update during Communication segment of the meeting.

New Business

Approval of Updated Bereavement Leave Policy

Brandi pointed out that the wording has been updated to include ‘domestic partner’ to ensure consistency and inclusion with the language of the sick leave policy.

Approval of Updated Flex Time Policy

Brandi explained that with the new timeclock, flex accrual will now accrue by the week instead of by the day. Wording to this policy was amended to reflect the change.

Mary Jane Linton moved to approve the amendments to the policies, seconded by Laura Zimmerman. Roll call. Motion carried.

Macon County Board Resolution Authorizing Donation or Disposal of Surplus Property by the Macon County Health Department

Brandi shared that MCHD has a surplus of refrigerators that need to be disposed of or recycled. Upon receiving new refrigerators to store vaccine, MCHD no longer needs or has the space to house the old refrigerators.

Laura Zimmerman moved to approve these members, seconded by Phil Tibbs. Roll call. Motion carried.

Review of Macon County Health Department Annual Report

Brandi explained there had been some last-minute edits to the Annual Report and sent out to the BOH prior to the meeting.

Marisa Hosier added that although the statistics reported for 2020 are great and we are happy for what was accomplished, but it really doesn’t show what happened throughout 2020 with the pandemic. Marisa stated how proud she is of her team, including the entire team at the Health Department.

Closed Session

At 6:04 pm, Jan Hack moved to go into *Closed Session pursuant to Section 2.06(d) of the Open Meetings Act to Review Closed Meeting Minutes*, seconded by Candace Clevenger. Roll call. Motion carried.

Reopen Meeting

At 6:08 pm., Laura Zimmerman moved to return to open session, seconded by Jan Hack. Roll call. Motion carried.

Vivian Goodman moved to keep the closed minutes for January 19, 2021 closed, seconded by Jan Hack. Roll call. Motion carried.

Adjournment

Jan Hack moved to adjourn, seconded by Mary Jane Linton. Roll call. Motion carried. Meeting adjourned at 6:10 pm.

Respectfully submitted,

Sandy DeDios
Administrative Assistant II

President: _____

Secretary: _____

Date: _____