



Macon County Health Department

Job Opening

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- Job Title:** Healthworks Medical Case Manager/Family Case Manager
- Division:** Women, Infants, and Children/Family Case Management (WIC/FCM)
- Minimum Qualifications:** ***Candidates must meet one of the following three (3) Qualifications:***
- 1)** Registered professional nurse licensed pursuant to Section 12 of the Illinois Nursing Act of 1987, Certification of Graduation from a school of nursing approved by the Department of Professional Regulation and a current Illinois license as a Registered Nurse (R.N.) by examination *or*
 - 2)** Registered Dietician or Nutritionist who has a Baccalaureate or Master's Degree in Nutrition Sciences, Dietetics, Community Nutrition, or Public Health Nutrition *or*
 - 3)** Social Worker licensed pursuant to Section 9A of the Clinical Social Work and Social Work Practice Act, or possess a Masters Degree or Baccalaureate Degree in a behavioral Science, social science, or health-related area; *or a Baccalaureate Degree in any other area with one (1) year of experience in child, family, or community services.*
- Registered Nurse must submit proof of 20 Continuing Education Units (CEUs) every license period; copy of license; and copy of CPR/AED card. Registered Dietitian must submit proof of CEUs every license period and copy of license.
- Must possess the ability to establish and maintain positive relationships with customers, doctors, the general public, and other professional personnel. Must have the ability to work with diverse community groups. Must be physically able to get in and out of a car many times per day in all types of weather and be able to adapt in a positive manner to various client living conditions (i.e. dirty, cramped). Must be physically able to assist with weights and measurements of adults and children many times per day. Must be able to carry, pull, and manage a minimum of 30 pounds of equipment daily. Must have a dependable vehicle for use during work hours, valid Illinois Driver's License, and appropriate auto insurance.
- Summary of Job Duties:** Completes Healthworks medical case management. Completes face-to-face and/or home visit contacts per protocol with DCFS pregnant wards, infants and children of parenting wards. Provides Family Case Management and integrated WIC services to eligible clients. Completes plans of care for all assigned cases. Maintains current knowledge of community resources related to referral needs. Confers with parents, foster parents, DCFS, physicians, dentists, schools, and other providers to gather and receive pertinent information related to case assignments with appropriate release of information.
- How to Apply:** Applications can be picked up at the Macon County Health Department Front Desk at 1221 E. Condit, Decatur, Illinois, or you can go to our website, www.maconcountyhealth.org to print a copy of the application. Completed applications should be submitted to Macon County Health Department Attention: HR at 1221 E. Condit, Decatur, Illinois, 62521 or emailed to hr@maconcountyhealth.org.