

Macon County Board of Health Meeting

September 18, 2018

Candace Clevenger, Board of Health President, called the meeting to order at 5:35 pm.

Roll Call

Candace Clevenger, President – Present
Linda Fahey, Vice-President - Absent
Paige Toth, Secretary – Present
Dr. John Bradley – Absent
Dr Alan Colby, Treasurer – Present
Vivian Goodman - Absent
Jan Hack – Present
Mary Jane Linton - Present
Dr. Venkat Minnaganti – Absent
Jerry Potts - Present
Dr. Kimberly Serbe - Absent

Health Department Staff in Attendance

Dianna Heyer, RN, BSN, Administrator
Carol Carlton RN, BSN, Director of Clinical Services
Becky Edwards, Director of Starting Point
Sheree Zalanka, Chief Financial Officer
Marisa Hosier, Director of Health Promotions/Public Relations
Sandy DeDios, Administrative Assistant II

Public in Attendance

None

Approval of Agenda Topics

Dr. Colby moved to accept the agenda, seconded by Paige Toth. Motion carried.

Public Comment

None

Approval of Previous Meeting Minutes

Mary Jane L. indicated that her name was omitted from roll call on the August minutes. Correction will be made by board secretary. Jerry Potts moved to accept the Minutes, seconded by Paige Toth. Motion carried.

Communications

Dianna reported the following:

- Dianna introduced Marisa Hosier as the new Director of Health Promotions/Public Relations for MCHD.
- Dianna attended the EEHW, Finance Committee, and County board meetings and presented the vehicle resolution for MCHD. All three boards approved the resolution, so we will proceed with purchase of the vehicles.
- Thirty-nine MCHD employees participated in personal safety and pepper spray training this month.
- Discussion is being held on providing 'active shooter' training for staff.
- Dianna conducted a quarterly employee forum for staff. Employees are welcomed to attend if they have anything they would like to share with her directly.
- Dianna attended a leadership team building training.
- Dianna met with the Macon Mosquito Abatement regarding the increase in the number positive testing over the last month. A press release was then issued to the public.
- Dianna will attend a regional health department meeting to discuss how other local health departments are responding to the current Opioid crisis.
- Nursing Division participated in a Jump-Start clinic for school age children in need of immunizations at the SIU Campus.
- Health Promotions team attended the South Side Sundays event at Mueller Park to provide health education to those in attendance.
- Health Promotions is also creating a video to hi-light clients who receive services from the health department.

Presentation and Acceptance of Financial Report

Sheree Zalanka, CFO

The Health Department is 75% into FY18. Total revenue is \$4,394,154.34. Total expenses are \$4,190,977.65. Total revenue less expenditures is \$203,176.69. Total assets are \$4,348,652.43. Health fund is \$4,109,087.19.

Page 2 is the Income Statement Detail as of 8/31/2018.

Dr. Colby moved to accept the Financial Report, seconded by Paige Toth. Motion carried.

Resolutions

None

Review of Department Expenditures

Jerry Potts moved to pay the bills, seconded by Dr. Colby. Motion carried.

Grant Applications and Review

None

Department and Division Reports

Marisa announced that they would now be providing health education to Futures and Milligan students.

Employee Recognition

Candace acknowledged all employees on the monthly certificate and thanked them for their years of service and hard work.

Old Business

Dianna shared with the board members what took place during the last County Board Meeting. She was presenting the new budget proposal and discussion followed regarding the salary assessment for the Health Department. It was recommended by the County Board to continue with the same salary increase for an additional two years in order to be competitive with other health departments.

New Business

None

Closed Session

At 5:50 pm, Candace Clevenger stated they needed to go into Closed Session to review closed minutes.

Jerry Potts moved to go into closed session, seconded by Paige Toth. Motion carried.

Reopen Meeting

At 5:52 pm, Dr. Colby moved to go back into Open Session, seconded by Paige Toth. Motion carried.

Dr. Colby moved to keep closed minutes for July 19, 2016 and August 16, 2016 closed and to open closed minutes for August 21, 2018, seconded by Paige Toth. Motion carried.

Adjournment

Jerry Potts moved to adjourn, seconded by Dr. Colby. Meeting adjourned at 5:54 pm.

Respectfully Submitted,

Sandy DeDios, Administrative Assistant II

President: _____

Secretary: _____

Date: _____